



**Lake Oswego Tigard Water Partnership
Summary of Oversight Committee Meeting
April 11, 2022**

City of Lake Oswego: **Oversight Committee:** Mayor Buck (via phone), Councilor Manz
Staff: Erica Rooney, Bret Bienerth, Susie Anderson

City of Tigard: **Oversight Committee:** Councilor Goodhouse, Councilor Newton
Staff: Brian Rager

1. CALL TO ORDER/ROLL CALL

The meeting of the Lake Oswego Tigard Water Partnership Oversight Committee was called to order by **Chair Manz** at 5:31 p.m. The meeting was held at the City of Lake Oswego Operations Center, 17601 Pilkington Road, Lake Oswego.

2. APPROVAL OF MINUTES

Councilor Newton moved to approve the minutes of the meeting held January 10, 2022. **Councilor Goodhouse** seconded. The motion passed unanimously.

3. PUBLIC COMMENT

None.

4. OLD BUSINESS

4.1 Operations Committee Activities Report

Mr. Bienerth reviewed the report in the meeting packet. Of note, Tigard was pumping an extra 3 MGD daily in to their aquifer to be pumped back out during the summer, taking advantage of the ample water in the river and storing for when there's not as much water. **Councilor Manz** asked if all the rain was a good indication of water supply projections. **Mr. Bienerth** replied there was more snow pack this year compared to last.

Mr. Bienerth stated Jason Hoye had been hired as an operator to fill a retirement. He was hired out of the wastewater crew at Lake Oswego Public Works and had his operator certification from CCC's Water and Environmental Technology program.

Mr. Bienerth reported pump four at the River Intake had failed in December. The pump was recently lifted out of the building and placed on a flatbed trailer using two cranes and transported to the manufacturer in Ridgefield for repair. During the lifting a flange had to be cut off so the pump column

would fit through the motor base plate in the ceiling of one of the levels. The failure was due to something broken inside the shaft/column but were unable to see what the problem was until it was disassembled. A broken coupling was found. **Councilor Manz** asked if the repair was under warranty. **Mr. Bienerth** responded the pump was past warranty and the repair would be paid for out the operational budget. **Councilor Newton** asked how long the pump had been in use. **Mr. Bienerth** replied it had been in use since 2014. He thought it was early for the pump to fail and didn't have an explanation as to why. **Councilor Goodhouse** asked if the material could be the problem. **Mr. Bienerth** said that was on their radar and he was concerned about the other three pumps that were installed at the same time. **Councilor Goodhouse** suggested repairing the others before they fail. **Ms. Rooney** responded the pumps would be run until they break. **Mr. Bienerth** said the addition of the fifth pump provided redundancy should one or more pumps fail and require repair. He said all the water necessary could be produced with four pumps. **Councilor Goodhouse** asked if the pumps would be run harder if it got down to three pumps. **Mr. Bienerth** responded the pumps could run only up to 98% of pump speed which was 6,500 gallons per minute per pump. **Councilor Manz** asked if the manufacturer would provide an analysis of the problem out of goodwill. **Mr. Bienerth** responded he didn't have a long history working with the manufacturer but had a lot of this manufacturer's pumps in service and hoped they would.

4.2 Standby Power Study

Mr. Bienerth reported a Lake Oswego engineer would be assisting with the management of the standby power project and it would soon go out to bid. The engineer was currently reviewing the land use application submitted before construction of the treatment plant. **Ms. Rooney** added the project would be managed through the engineering department and there would be components in the RFP to include land use review. The engineer would be reviewing conditions of approval so this land use application could be crafted more specifically in case there are limitations to overcome. **Councilor Newton** stated the size of the building would determine conditions and thought it would be an easier process if amenable to conditions imposed by West Linn. **Mr. Bienerth** said there would be many considerations including size, noise, and fuel storage.

5. NEW BUSINESS

5.1 Budget Report

Mr. Bienerth reported expenditures through the end of the third quarter were on track. He thought the repair of the RIPS pump 4 would fit within the current budget. **Ms. Rooney** stated a FEMA reimbursement had been received for the snow and ice event of February 2021. Emergency expenditures for rental equipment and fuel had been between \$175 - \$180K. Since there was an emergency declaration the city was able to apply for reimbursement and received the maximum amount allowed which was 75%. The reimbursement was for approximately \$130K. **Councilor Manz** expressed her appreciation for staff's efforts.

5.2 Summer Water Forecast

Mr. Bienerth reported there was more snow in the mountains this year compared to last and there had been a good amount of rainfall. The northwest portion of the state was in pretty good shape but the rest of the state was still experiencing drought conditions.

5.3 IGA Next Steps

Ms. Rooney reported she and Mr. Rager had discussions and felt the best way to move forward to work out the details of the IGA was to hire Clark Balfour from Cable Huston. She explained Mr. Balfour had been instrumental in developing the original agreement and all the amendments. He was preparing a scope of work based on feedback from staff including the technical daily operation components as well as governance. He would condense and clean up the original agreement and amendments so it would be easier to read and manage going forward. **Mr. Rager** stated he and Ms. Rooney had met with Mr. Balfour the previous week and Lake Oswego had an existing on-call agreement with Cable Huston so the work would fall under that with funding by the Partnership. He explained the process would start with a kick-off meeting of staff and Mr. Balfour mid-May. Prior to that he and Ms. Rooney would map out the technical and operational items with him. Then extended staff, including City Attorneys, City Managers, and Technical Committee would meet to get the agreement in a state to present to the Oversight Committee. The proposed timeline would start mid-May with meetings every other month and an estimate of October to have the draft ready for the committee's review. **Councilor Newton** voiced her concern with regard to the timeline and felt since it had already been four years the process should be wrapped up sooner. She noted that Councilor Manz would be termed out at the end of the year and didn't want to have to bring someone new up to speed should there be a delay in the process. Her understanding was the content of the agreement would not be too detailed or technical and that was why Tigard's draft agreement referred to other plans. She was concerned if the agreement were too detailed it would require changes in the future. The draft proposed by Tigard referred to the Operations Plan and the Conservation Plan and didn't address the details of either. She voiced her support for committee members to be involved to some extent throughout the process to ensure they were agreeable to the content. **Mr. Rager** clarified when he said technical he was referring to the existing relationships with other jurisdictions like City of Durham and Tigard Water District and other customers that Lake Oswego serves. The agreement would not detail daily operational aspects and would reference the Operations Plan and others. **Ms. Rooney** felt it important to address the nuanced things in the existing agreement that were important history to have as far as who the wholesale customers were. She referenced Lake Grove Water which uses only a little bit of water but if they were ever to come in as a full user, that would be part of Lake Oswego's allotment and had already been accounted for and want to make sure details like that don't get lost. **Councilor Newton** stated if something changed in the future the IGA would need to be amended. **Ms. Rooney** agreed. **Councilor Goodhouse** opined committee members should be included in the process from the beginning and felt they had been excluded from the decision to work with Mr. Balfour. He voiced his support for a shorter timeline and noted with elections later in the year, potentially three of the four members could be moving on. He reiterated his support for an expedited schedule and felt they should be involved in the process from the beginning with check-ins to make sure the content of the agreement stayed on track. **Councilor Newton** felt the proposed timeline wouldn't allow enough time for the committee to address the agreement or to bring it before both Councils. **Councilor Manz** attributed the delay to the pandemic and recalled a workshop had been scheduled for shortly after COVID hit. She appreciated tightening up the timeline and asked about the possibility of involving the committee members at designated intervals throughout the development of the IGA. **Ms. Rooney** said they would inquire about shortening the timeline with Mr. Balfour and scheduling a touchpoint after he has begun work on the agreement. They should have a significant update at the July regular meeting. **Councilor Newton** suggested providing a detailed outline for the group to review and stated it would be unfortunate to be almost done and find out it's not what they had intended. **Mayor Buck** said he appreciated the conversation and opined it was a wise way to move forward. He thought it important to pass good information to colleagues who would precede them on the committee and necessary to make sure the partnership was sound enough

to outlast who ever sits on the committee in future years. **Councilor Manz** asked if there was consensus among the group to move forward with the proposed direction. **Councilor Newton** replied as long as the proposed timeline was accelerated and there were periodic check-ins, she agreed with the plan. **Councilor Goodhouse** felt it was a definite shift in direction but agreed with the approach. **Ms. Rooney** emphasized work had not begun. Staff wanted to see if Mr. Balfour was available and interested, which he was, and now they would move forward with the Oversight Committee's support and feedback. Staff felt it was the most efficient and effective way to get through the process. She reiterated Mr. Balfour had a lot of experience with different relationships among water providers. The Partnership's situation was unique and not quite as cookie-cutter as other boards so his expertise would be very helpful. There was discussion as to how often there should be check-ins through the process. The group agreed to ask Mr. Balfour to make a recommendation as to the frequency. **Councilor Manz** suggested brief periodic email updates would be helpful to keep them apprised of progress.

7. ADJOURN

There being no further business **Councilor Manz** adjourned the meeting at 6:11 p.m.

Respectfully Submitted,

Susie Anderson
Administrative Assistant

Approved by the Oversight Committee:

July 18, 2022