

# Meeting Summary

## Neighborhood Construction Update – West Linn



**Meeting number:** 066  
**Date:** Tuesday, February 21, 2017  
**Time:** 6 – 7:25 p.m.  
**Location:** Robinwood Station,  
 3706 Cedaroak Drive, West Linn

**Facilitator:** Katy Kerklaan, City of Lake Oswego  
**Attendees:** Ten neighbors attended the meeting.

### Staff:

Joel Komarek, City of Lake Oswego  
 Kari Duncan, City of Lake Oswego  
 Dennis Koellermeier, City of Tigard

Lt. Mike Stradley, West Linn Police Department  
 Eileen Stein, City of West Linn  
 Brenda Perry, City of West Linn  
 Lance Archer, City of West Linn

### Discussion, brainstorm and topics of interest:

Questions or topics raised are shown below. Responses provided are shown in the right column.

Topic/ Concern	Lake Oswego Tigard Water Partnership (LOT) and City of West Linn (WL) Discussion and Responses
<p><b>Security Site Lighting</b></p> <ul style="list-style-type: none"> <li>a. Site map showing which lights on 24/7</li> <li>b. How WL will respond to neighbor concerns</li> <li>c. Request validation test</li> </ul>	<p>LOT lighting plan was submitted with land use application for AP 12-02 and determined by WL staff to comply with West Linn Development Code regarding lighting for security, safety, while eliminating off-site glare. Some lights in administration building are on 24/7 for safety and security. Pathway and public area lighting will be on dusk-dawn with full cut off, house side shields. Pathway light poles are 14 ft. high. Any citizen concerns will be followed up with on a case-by-case basis. LOT will follow up on any light complaints and work with neighbors to resolve the issue.</p>
<p><b>Security Cameras</b></p> <ul style="list-style-type: none"> <li>a. Site map of exterior camera locations</li> <li>b. How WL will respond to neighbor concerns</li> <li>c. Request validation test</li> <li>d. How long is footage kept &amp; who has access?</li> </ul>	<p>LOT has no intention or interest in surveilling private property. Locations of cameras will not be publicly shared. WLPD will review cameras once operational. Cameras are pan/tilt/zoom. LOT and WLPD will have access to footage.</p>

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<p><b>Operating Noise</b>  a. &amp; b. allowable Db levels  c. WL noise test request</p>	<p>A follow-up noise study will be conducted 3-6 months after construction is complete. If results show noise is above previous baseline level, a mitigation plan will be developed and implemented by LOT.  There are no specified Db levels in the city noise ordinance – nuisance/complaint driven.</p>
<p><b>Emergency Response Plan (ERP)</b>  a. Date of ERP on file with WL  b. Community notification protocol</p>	<p>There is no requirement under OAR 333 for an agency to submit their ERP to the city, but to a regulatory authority (OHA).  However, WLPD has reviewed the ERP. It will not be posted to WL’s website.  Updates to the ERP are conducted in accordance with OAR schedules. It was updated in 2013 – an update is required every five years.  Reverse 911 calling system would be used in event of a major emergency – primary contact is LOCOM/CCOM.  Emergency response would include assistance from WLPD from other local areas. WLPD train for worst case scenarios.  Evacuation from Kenthorpe would be handled by WLPD. TVF&amp;R have reviewed safety measures regarding chemical handling and storage on-site.  The facility does not operate unless there is an operator on-site. In an emergency, LOT could work with WLPD/TVF&amp;R to facilitate evacuating Kenthorpe residents through the plant and out onto Mapleton (or vice versa).</p>
<p><b>Site Safety &amp; Security Lapses</b>  Logging/tracking/issuing fines for open gates, non 24/7 lights left on</p>	<p>Once construction is finished, there will be automatic gates with key card access. Visitors will be able to contact LOT staff for access and gates will be opened if they are approved.  WLPD will not be tracking or issuing fines for gates being left open.  WLPD will respond to reports of trespass on the site.</p>
<p><b>Joint Terrorism Task Force</b>  a. Which dept/entity decides WL participation?  b. How often is that decision revisited?</p>	<p>Lt. Stradley has direct contact with Joint Terrorism Task Force and will follow any issues. Participation on the task force would tie up an officer and likely involve them in issues unrelated to WL.</p>
<p><b>Long Term Preparedness</b>  WL’s plan to update the RNA on their site visits, 911 calls, coordination, facility changes</p>	<p>LOT has a long term relationship with WLPD and TVF&amp;R – both agencies are involved in emergency preparedness with LOT and have/will continue to tour the facility on an ongoing basis for training purposes and will be made aware of any changing conditions.  The plant function has not changed (no increased risk to neighborhood) – with recent upgrades, the chemicals used for treatment are stored and handled more safely and securely, facility more structurally sound and safer.</p>
<p><b>Paving on Mapleton and Kenthorpe</b> Will the paving address the grading issues to ensure that water drains correctly?</p>	<p>The paving will address the grading issues to ensure that water drains correctly. Paving on both Mapleton and Kenthorpe is scheduled as part of the 2017 summer road projects.  The drain at top of Mapleton will be replaced during paving.</p>

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<p><b>LOX tank fill</b> Are there risks involved?</p>	<p>No additional safety concerns are anticipated. Some additional noise is anticipated during the first fill only. Refills will not be conducted during evening or night-time hours.</p>
<p><b>Landscaping</b> Will mature trees be planted?</p>	<p>Planting is planned for late spring. Some trees will be larger, where appropriate. LOT will follow the approved plan.</p>
<p><b>Sidewalks</b> Do we really need them? Concerns that sidewalks are restricting road width and residents would like them gone - curb lines have resulted in parking changes, which also limit the road width.</p>	<p>Sidewalks are a West Linn Development Code requirement.</p>
<p><b>Schedule for finishing</b> More information regarding removal of green fence and mobile crane. Neighbors want to know how soon the green fence can be removed.</p>	<p>LOT will provide more detail on final procedures and time lines. Current estimated final completion date is 2<sup>nd</sup> week in June. LOT will discuss with the contractor the green fence and provide information on the anticipated timing of its removal.</p>
<p><b>Kenthorpe water line</b> When will this be placed?</p>	<p>Work is anticipated to start in May. Residents will be notified. Road will be kept open, but the work may require a flagger at certain times, so delays are expected (up to 20 mins). WL will try to minimize delays. Residents will be notified about any interruption to water supply. There might be an occasion where Kenthorpe residents lose water for 1 – 2 hours. They will be notified well in advance if this is anticipated. Final paving will occur in the summer, after the pipeline is installed.</p>