



**Lake Oswego Tigard Water Partnership
Summary of Oversight Committee Meeting #53
Meeting held
May 9, 2016**

Present:

City of Lake Oswego:	Oversight Committee: Mayor Studebaker, Councilor Manz Staff: Joel Komarek, David Powell, Kari Duncan, Katy Kerklaan, Susie Anderson
City of Tigard:	Oversight Committee: Mayor Cook Staff: Marty Wine, Dennis Koellermeier, John Goodrich, Brian Rager
Brown and Caldwell:	Jon Holland, Mike Prett
Kennedy / Jenks:	Brad Moore
Guests:	Jeff Ring, Phil Bender, Mark Strandberg – Ring Bender

1. CALL TO ORDER/ROLL CALL

Oversight Committee Chair **Mayor Cook** called the meeting of the Lake Oswego Tigard Water Partnership Oversight Committee to order at 4:35 p.m. on May 9, 2016, at Yakima Corporate Headquarters, Oswego Room, 4101 Kruse Way, Lake Oswego, Oregon 97035.

2. APPROVAL OF MINUTES

Mayor Cook asked for a motion to approve the minutes from the March 14, 2016 meeting. **Mayor Studebaker** motioned to approve, **Councilor Manz** seconded the motion. The motion passed unanimously.

3. PUBLIC COMMENT

There were no comments.

4. OLD BUSINESS

4.1 – Update on Waluga Reservoir 1 roof replacement

Mr. Komarek reported that 30% design review meeting was recently held and the design engineer provided an estimate of probable cost of \$2.5M - \$3M. That figure includes 25% contingency but anticipates that will decrease as design progresses. Due to the simple design of the project the team agreed to eliminate the 60% review and move straight to 90% design phase. An update will be provided at the next meeting. **Mayor Cook** asked about the timeline for 90% design. **Mr. Komarek** replied that the bid documents would be ready early July so 90% should be complete mid-June.

4.2 – Governance Options (handout)

No discussion.

5. NEW BUSINESS

5.1 –Metrics Report

Mr. Prett reported expenditures at \$229M leaving about \$24M - \$25M left to spend, the bulk of which would be for water treatment plant construction and soft costs like city and program management costs. He noted that the other construction projects are complete or near complete. **Mayor Studebaker** asked if treatment plant expenditures are on track. **Mr. Prett** replied that there is still over \$11M to be spent on treatment plant construction.

Mr. Prett turned attention to the schedule and noted that schedule 4 pipeline construction is near complete and the remaining schedule is mainly water treatment plant construction. He reported that the new filters at the water treatment plant are running at 75% capacity and functioning well. He referenced the treatment plant section of the metrics report and noted the phase C milestones: construct ozone, LOX facilities, final site paving, and landscaping. **Mr. Prett** continued that there had been approximately \$300K in change orders for the period, primarily for pipeline close-out. Going forward, changes will be mainly for the water treatment plant. A little over \$2.6M remains in sponsor and construction contingency, with \$24M left to spend. That's over 10% contingency which is higher than when the project started.

Mr. Prett noted the Risk Register and stated there are still some risks such as construction site injury and delivery of water to Tigard may be affected by a water rights decisions. **Mayor Studebaker** asked when the City of West Linn would be paving Mapleton Drive. **Mr. Komarek** replied that the base lift had been placed and the second lift would be part of West Linn's summer paving program. **Mayor Studebaker** then asked if West Linn paving exceeds the agreed upon amount, would West Linn be responsible for the difference. **Mr. Komarek** affirmed and noted the agreement was very specific. He added West Linn plans to pave wider than the existing pavement so there may be some additional cost to them. **Councilor Manz** asked if Mr. Komarek thought there might be an issue with this. **Mr. Komarek** speculated that West Linn would likely send an invoice for the full amount and then he will send it back and reference the agreement and request the invoice be adjusted. **Councilor Manz** asked if there were other issues like this that might arise. **Mr. Komarek** replied that it was likely. **Mayor Studebaker** asked if the money paid to the homeowners to lift the covenants would be paid at the end of the project. **Mr. Komarek** replied that money had been paid. It was part of the settlement agreement.

5.2 – Communications Update

Ms. Kerklaan reported on the following:

- Celebrated National Drinking Water Week by developing and sharing a human interest story/video that captured the essential roles the public works and water staff have in delivering drinking water to Lake Oswego and Tigard. The title of the video is "*Our Unsung Heroes: The people behind Lake Oswego and Tigard's Drinking Water*". It is available on both Lake Oswego and Tigard's websites, the Partnership website, and YouTube. It's also

been posted on social media with over 200 views and many sharing on Facebook and Twitter. There has been good feedback on the video.

- Changes have been made to the Partnership website. The type of information has changed. The homepage has a new look and feel with a video carousel, some new icons, and attention to the resiliency of the new water system and green features. The focus has moved from construction to the completed facilities. There are info-graphics of the completed facilities which highlight the features of each completed facility.
- Developing messaging for the annual water quality report, an article in Tigard's June *Know H2O*, and Lake Oswego's *Water Conservation Quarterly*.
- Media coverage including milestone stories in the Pamplin Media publications *Lake Oswego Review*, *Tigard Times*, and *West Linn Tidings*. *The Tidings* also published a retrospective piece over two weeks about the project work that's been done in West Linn and the changes that have come about during that time.
- West Linn neighborhood construction update meetings are down to just one per month. They are not very well attended, usually one or two neighbors and one or two elected officials.
- Katy and Joel presented at the Pacific Northwest Section – American Water Works Association annual conference.
- Received an "Excellence in Communication" award at the AWWA conference for the comprehensive Highway 43 business outreach strategy.
- Joel added that Brad Moore and Kim Staheli presented at the AWWA conference on the HDD work done on the project and Mike Prett had a presentation on the topic of asset management.
- Katy is organizing a facility tour for the two Councils to take place in July sometime.

6. EXECUTIVE SESSION, under authority of ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and under authority of ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

7. Future agenda items

7.1 – Water rights extension remand

7.2 – Governance and operating agreement

7.3 – Waluga Reservoir 1 roof replacement update

7.4 – Water Cost of Service update

7.5 – Operations Plan development

8. Next meeting date – 5:30 pm, July 11, 2016 at Tigard Public Works Auditorium, 8777 SW Burnham St., Tigard, Oregon 97223. (Across from City Hall)

9. Adjourn

Mayor Cook adjourned the meeting at 6:00 p.m.

Respectfully Submitted,
Susie Anderson, Administrative Assistant

Approved by the Oversight Committee:

On September 15, 2016