

# Lake Oswego – Tigard Water Partnership Burnett Site Cultural Resources Exhibit Committee Charge

## BACKGROUND

The City of Lake Oswego as the managing partner for the Lake Oswego – Tigard Water Partnership (LOTWP) performed a cultural resources survey in the area along a portion of the finished water pipeline (FWP) within the Old Town Neighborhood. This site, referred to as the “Burnett Site”, is eligible for listing in the National Register of Historic Places. Thus, mitigation is required by State and Federal law to compensate for the construction impacts of the FWP.

The City has worked with the State Historic Preservation Office (SHPO) and the Confederated Tribes of the Grand Ronde (Grand Ronde Tribe) to develop a plan for mitigation of the construction of the FWP through the Burnett Site that includes: (1) archaeological data recovery; (2) careful analyses of previously discovered artifacts from a nearby site; (3) archaeological monitoring during construction; and (4) development and installation of a cultural resources exhibit that will include cultural resources artwork and interpretative signage for the Burnett Site archaeological findings.

To help guide the development of the cultural resources exhibit, the City is convening the LOTWP Burnett Site Cultural Resources Exhibit Committee (Cultural Resources Exhibit Committee).

## PURPOSE AND OBJECTIVE

The goal of the Cultural Resources Exhibit Committee is to collaboratively work with representatives from the Grand Ronde Tribe and LOTWP staff to develop the cultural resources exhibit that portrays the historical culture and context for the native peoples that lived in the area of the Burnett Site.

The Cultural Resources Exhibit Committee will be responsible for thoughtfully considering and evaluating proposals for the cultural resources exhibit from the Grand Ronde Tribe. The Cultural Resources Exhibit Committee is expected to work collaboratively with LOTWP staff and Tribal representatives.

The outcome of the Cultural Resources Exhibit Committee is selection and approval of cultural resources exhibit that will be fabricated and then installed in a public area within the Lake Oswego City limits. The City will be responsible for selecting a location that is in close proximity to archaeological site located in the Old Town Neighborhood and a setting that is conducive to viewing and interacting with the cultural resources exhibit.

## MEMBERSHIP

The City wishes to invite members to the Cultural Resources Exhibit Committee that provide diverse perspectives relating to the selection and creation of the cultural resources exhibit. The Cultural Resources Exhibit Committee will include representation from the following:

- One (1) representative from the Lake Oswego – Tigard Water Partnership that will serve as the chair
- One (1) representative from the Lake Oswego Parks and Recreation Department
- One (1) representative from the Lake Oswego Parks and Recreation Committee
- One (1) representative from the Lake Oswego Arts Council
- One (1) representative from the Lake Oswego Historic Resources Advisory Board
- One (1) representative from the Grand Ronde Tribe not involved in the development of proposals

Members will be invited to participate by the Cultural Resources Exhibit Committee Chair.

## MEMBERSHIP EXPECTATIONS

- (1) Read any information provided and ask questions when clarification is needed
- (2) Attend all required meetings (estimated to be 3 meetings). If a member is unable to attend, they will notify the Chair at least 48 hours in advance of the meeting.
- (3) Members will act in good faith with best intentions for the Grand Ronde Tribe, the City of Lake Oswego and the LOTWP.

## TIMEFRAME

It is anticipated the Cultural Resources Exhibit Committee will meet 3 times: November 2014, January 2014, and February 2015. Each meeting will last approximately 1-1/2 hour long. The meeting topics are as follows:

- November 2014: Review Cultural Resources Exhibit Committee Charge; Review the overall schedule for selecting, fabricating and installing the Cultural Resources Exhibit; and Review and Refine Evaluation Criteria for the Cultural Resources Exhibit Proposals
- January 2014: Review, Discuss, and Evaluate the Grand Ronde Cultural Resources Exhibit Proposals; Select the Best Proposal
- February 2014: Review plans for fabrication and installation of the selected cultural resources exhibit.

The Cultural Resources Exhibit Committee will disband once the cultural resources exhibit fabrication and installation plans have been reviewed (February 2015). The Cultural Resources Exhibit Committee will be asked to participate in the commissioning ceremony once the cultural resources exhibit has been installed (anticipated Spring 2015).

## ORGANIZATION

### *Chair:*

The LOTWP Project Director (Joel Komarek) will chair the Cultural Resources Exhibit Committee and the LOTWP staff and their contractors shall serve as technical representatives. Additionally, the LOTWP Permit Lead will serve as the facilitator responsible for coordinating, assembling, compiling and distributing all information and reports necessary to accomplish the work of the Cultural Resources Exhibit Committee. Meeting materials and draft meeting notes will be made available in a

timely manner for review by the Cultural Resources Exhibit Committee. Most communications between Cultural Resources Exhibit Committee meetings will take place via email.

*Meetings:*

Times and location of meetings will be established by the Cultural Resources Exhibit Committee in the first meeting. All meetings are considered open to the public, with agendas being posted on the LOTWP website one week in advance. Committee representatives will strive to represent the interests of the public, the Grand Ronde Tribe and the City of Lake Oswego.

*Voting and Definition of Consensus:*

The purpose of this Cultural Resources Exhibit Committee is to evaluate Cultural Resources Exhibit proposals from the Grand Ronde Tribe and determine the best proposal for the Burnett Site mitigation. It is the goal of this Committee to make its selection through a consensus determination.

For the Cultural Resources Exhibit Committee, the definition of consensus is agreement amongst 83 percent of members (5/6.) If there is a dissenting opinion, that opinion will be documented.

If consensus is unable to be reached, LOTWP and the Grand Ronde Tribe will determine the successful proposal outside of the Cultural Resources Exhibit Committee.