



**City of Lake Oswego/City of Tigard Water Supply Partnership
Summary of Oversight Committee Meeting #43
Meeting held
September 8, 2014**

Oversight Committee Chair Snider called the meeting of the Lake Oswego/Tigard Water Partnership Oversight Committee to order at 5:35 p.m. on September 8, 2014, at the Lake Oswego West End Building, BC Window Area, 4101 Kruse Way Lake Oswego Oregon 97035.

Present:

City of Lake Oswego **Oversight Committee:** Mayor Studebaker
LOTWP Staff: Dave Prock, Katy Fulton, Maureen Kenney, Katie Wilson
Technical Committee Staff: Kari Duncan
Other: Councilor Gudman; Megan Phelan, Assistant City Manager

City of Tigard **Oversight Committee:** Councilor Jason Snider and Councilor Gretchen Buehner
Technical Committee Staff: Dennis Koellermeier, Rob Murchison
Other:

Brown and Caldwell Jon Holland, Program Manager; Mike Prett

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES FROM MEETING #42

Approval of the minutes from meeting #42 was postponed until a quorum was present. Following Councilor Buehner's arrival, **Councilor Snider** asked for a vote to approve the minutes from the last meeting held on July 14, 2014. **Councilors Buehner and Snider** voted to approve, **Mayor Studebaker** abstained. The motion passed.

3. PUBLIC COMMENT

Councilor Snider invited guests to address the Committee. There were none.

4. OLD BUSINESS

There was none.

5. NEW BUSINESS

5.1 – Construction updates

Section 5.1.1 - **Mr. Prock** reported that the River Intake Pump Station in water work window will be open thru September 15 and that channelization is complete, there have been no permit violations, and structural concrete work is complete.

Section 5.1.2 – **Mr. Prock** reported the Water Treatment Plant contractor is behind 63 days for phase A due to the late arrival of equipment and delay of submittal of acceptable shop drawings.

Section 5.1.3 – **Mr. Prock** reported on Pipelines: The HDD Pipeline pilot hole under the river has been successfully completed. It is at 36 inch diameter, another pass will enlarge the hole to 42 inches and then a third pass will finish the hole at 54 inches in diameter. Pullback will occur sometime in October. **Councilor Buehner** expressed concern for the immediate neighbors during pullback due to the noise. **Katy Fulton** explained that temporary relocation packages have been offered to the eight neighbors located within 300 feet of the West Linn HDD staging area. **Mr. Prock** reported that Schedule 3B has started at Highway 43 and is moving westerly along Laurel in Lake Oswego. Schedule 5 pipeline from Waluga to Chandler is complete. Schedule 4 design is 60% complete and the Oswego creek crossing land use application is being prepared for submittal on October 1. Schedule 6 pipeline design is 100% complete. Easement acquisition process will determine the bid date for both Schedule 4 and 6.

Section 5.1.4 – **Mr. Murchison** reported Waluga Reservoir construction is progressing. The wall form is up and a 24 inch pipeline has been installed in the driveway. Bonita Pump Station work continues in wetlands with planting of native seed mix which is growing nicely. Concrete has been poured in pump cans and pipe installation will start in the next week.

Section 5.2- PGE Alternative Service Agreements

Mr. Prock reported the status of the PGE Alternative Service Agreement. The agreement has been approved by Lake Oswego and Tigard for alternative supply for the River Intake. Installation is expected to begin in near future. The Water Treatment Plant agreement is with PGE for final review then will go before both Councils for approval late September or early October.

Section 5.3 – Metrics Report

Mr. Prett presented the Metrics Report. He noted expenditures have reached the \$100M mark. He is currently working on the cash flow update which won't show any change in bottom line but a shift of more spending later due to construction schedule changes. Of note, two design firms will likely be requesting more money due to more time spent on services during construction and more effort on electronic O & M than anticipated. He reviewed document 4.4A in detail. He then briefly reviewed the remaining report documents.

6. COMMUNICATIONS

Ms. Fulton introduced Maureen Kenney, new Citizen Information Coordinator. She then noted the following communications activities:

- Continue to provide regular updates every one to two weeks on each facility and pipeline, as well as posting the updates to the project website and utilizing social media such as facebook and twitter.
- Before B Avenue construction began, outreach representatives canvassed the businesses in the area, prepared material for Hello LO, worked with businesses to familiarize them with construction activities, prepared construction brochures, window clings, and A-frame

signs to show businesses are open during construction. The pre-construction outreach to businesses seems to have minimized calls during construction.

- Reached out to Geoff Pursinger from the Tigard Times to do some positive stories regarding working with Clean Water Services and enhancing the wetlands at Bonita Pump Station.
- Over the summer, attended several Farmer's Markets in Lake Oswego and Tigard, attended the Gladstone Cultural Festival for two days, and participated in the Down the River Clean Up on the Clackamas River.
- Implementing a Shop Local program for West Linn businesses in preparation for Highway 43 construction which is anticipated to begin late October / early November.
- Preparing safety articles and stories to place on the website and hope to leverage those articles with Highway 43 construction press releases.
- Removal of the coffer dam and channelization at the River Intake caused some turbidity which attracted the attention of some neighbors and agencies. There were no environmental permitting violations. There was no contact with the media.
- Regarding HDD outreach, a temporary relocation package for HDD site neighbors is being developed, working with a consultant to get video of pullback, and an article about HDD appeared in the Lake Oswego Water Conservation Quarterly, and will appear in the Tigard Quarterly.

7. FUTURE AGENDA ITEMS

- Schedule 4 and 6 updates
- Water Treatment Plant update

8. NEXT MEETING DATE

Monday, November 17, 2014, 5:30 p.m. at the Tigard Public Library.

9. ADJOURN

Councilor Snider adjourned the meeting at 6: 40 p.m.

Respectfully Submitted,
Susie Shinn, Administrative Assistant

Attachments:

Approved by the Oversight Committee:

On November 17, 2014