



**City of Lake Oswego/City of Tigard Water Supply Partnership  
Summary of Oversight Committee Meeting #42  
Meeting held  
July 14, 2014**

Oversight Committee Chair Snider called the meeting of the Lake Oswego/Tigard Water Partnership Oversight Committee to order at 5:35 p.m. on July 14, 2014, at the Tigard Public Library Second Floor Conference Room, 13500 SW Hall Blvd Tigard Oregon 97223.

**Present:**

<b>City of Lake Oswego</b>	<b>Oversight Committee:</b> Councilor Karen Bowerman <b>Technical Committee Staff:</b> Joel Komarek, Dennis Koellermeier, Rob Murchison <b>LOTWP Staff:</b> Jane Heisler, Dave Prock, Katie Wilson
<b>City of Tigard</b>	<b>Oversight Committee:</b> Councilor Jason Snider and Councilor Gretchen Buehner <b>Other:</b> Marty Wine, City Manager
<b>Brown and Caldwell</b>	Jon Holland, Program Manager; Mike Prett; Kyle Sandera
<b>Kennedy Jenks</b>	Brad Moore
<b>Guests</b>	Gwen Sieben

---

**1. CALL TO ORDER/ROLL CALL**

**2. APPROVAL OF MINUTES FROM MEETING #41**

**Councilor Snider** asked for approval of minutes from the last meeting held on May 12, 2014. Tigard **Councilor Buehner** motioned to approve, Lake Oswego **Councilor Snider** seconded the motion. A voice vote was taken, and the motion passed unanimously.

**3. PUBLIC COMMENT**

**Councilor Snider** invited guests to address the Committee. Ms. Gwen Sieben, a resident on Mapleton Drive in West Linn, addressed the committee regarding her recent experience with pipeline construction in her neighborhood. Ms. Sieben noted that there was some unexpected early weekend construction noise at the HDD site at the end of Mapleton Drive but that her concerns had been addressed. She noted she was pleased with the Coluccio representatives she had met and felt assured that communication would improve.

**4. OLD BUSINESS**

There was none.

---

## 5. NEW BUSINESS

Section 5.1- **Mr. Komarek** briefly reviewed the construction updates for the River Intake Pump Station, Water Treatment Plant, Pipeline, Waluga Reservoir, and Bonita Pump Station. There was brief discussion regarding change orders as they relate to the overall cost of the project. **Ms. Duncan** answered specific questions regarding the coordination of access control between facilities.

Section 5.2- **Mr. Komarek** reported the status of the PGE Alternative Service Agreement. An alternate source of energy is necessary to be prepared in the event of an emergency. Rather than pay a monthly fee for the service, the project is paying a lump sum which will offer a cost savings over the life of the agreement. A secondary source of energy is an added benefit to the new treatment facility that the current facility does not offer. There was a lengthy discussion regarding what would happen in the event of emergency.

Section 5.3 – **Mr. Komarek** and **Mr. Prett** presented the Annual Program Cost Update. There was a lengthy discussion on this topic. **Councilor Bowerman** had specific questions related to contractor and consultant costs. **Mr. Komarek** and **Mr. Holland** gave an overview of how contractors, consultants and staff work together in the LOTWP team. Additionally, **Mr. Holland** explained the many steps and level of oversight necessary to successfully take a component of a project facility from conception to completion.

Section 5.4- *Program Metric Report* – Due to time constraints **Councilor Snider** asked that **Mr. Prett** forgo a lengthy update and only answer questions regarding the Metric Report. There were no questions.

**Councilor Buehner** noted she was concerned the group was getting caught up in too many details and requested the group confirm their purpose. There was a brief discussion on this matter. It was decided that if this continued to be a concern, it could be discussed at a later time.

## 6. COMMUNICATIONS

Communications/Outreach Update – Due to time constraints, **Ms. Heisler** briefly updated the committee about the continued engagement of stakeholders at all construction sites to assure all residents are receiving timely information. **Ms. Heisler** noted:

- Meet the Contractor Meetings for Waluga Reservoir and pipeline work in Gladstone, West Linn and Lake Oswego
- Staff submitted an article for Hello LO discussing the upcoming work for B Avenue
- The Bonita Pump Station Ground Breaking ceremony
- Upcoming outreach at the Lake Oswego Farmers Market, Tigard Farmers Market, and Gladstone Cultural Festival.
- The ongoing neighborhood meetings in West Linn. These meetings take place at Burgerville on Hwy 43 twice a month.

---

**7. FUTURE AGENDA ITEMS**

- Vibration and noise control during shoring installation at WTP
- River crossing update
- Equipment availability update

**8. NEXT MEETING DATE**

Monday, September 8, 2014, 5:30 p.m. at the Lake Oswego West End Building.

**9. ADJOURN**

**Councilor Snider** adjourned the meeting at 7:05 p.m.

Respectfully Submitted,  
Katie Wilson, Administrative Support

Attachments:

Approved by the Oversight Committee:

On \_\_\_\_\_