



**City of Lake Oswego/City of Tigard Water Supply Partnership
Summary of Oversight Committee Meeting #41
Meeting held
May 12, 2014**

Lake Oswego Technical Committee Member Joel Komarek called the meeting of the Lake Oswego/Tigard Water Partnership Oversight Committee to order at 5:35 p.m. on May 12, 2014, at the Lake Oswego West End Building, BC Window Area, 4101 Kruse Way Lake Oswego Oregon 97035.

Present:

City of Lake Oswego	Oversight Committee: Mayor Kent Studebaker LOTWP Staff: Joel Komarek, Jane Heisler, Dave Prock, Katy Fulton, Katie Wilson
City of Tigard	Oversight Committee: Councilor Jason Snider and Councilor Gretchen Buehner Other: Marty Wine, City Manager; Dennis Koellermeier, Rob Murchison
Brown and Caldwell	Jon Holland, Program Manager; Mike Prett; Kyle Sandera
Kennedy Jenks	Brad Moore
Guests	Gwen Sieben

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES FROM MEETING #40

Councilor Snider asked for approval of minutes from the last meeting held on March 17, 2014. Tigard **Councilor Buehner** motioned to approve, Lake Oswego **Mayor Studebaker** seconded the motion. A voice vote was taken, and the motion passed unanimously.

3. PUBLIC COMMENT

Councilor Snider invited guests to address the Committee. There was no comment.

4. OLD BUSINESS

Mr. Komarek updated the Committee on the status of the work staff and consultants have done to review options to mitigate noise and vibration during any future shoring installation at the WTP. Options under consideration included alternative installation methods, changes in the sequencing of work to minimize the amount of necessary shoring, as well as relocation of impacted neighbors during work hours. There was a brief discussion on this matter. Staff will continue to update the Oversight Committee on this item.

5. NEW BUSINESS

Section 5.1- **Mr. Komarek** reported on status of Draft Budget for Fiscal Year 2015. **Mr. Koellermeier** noted due to budget preparation timing, Tigard Councilors will be presented with an amendment which will reflect changes regarding which fiscal year certain project expenses are allocated. More information will be included in the Tigard Council packet prior to the Regular Council meeting.

Section 5.2- **Mr. Komarek** reported status of Schedule 1, 2, 3A and Schedule of 3B. Contractors for this work have been selected. Staff have received preliminary work schedules from the contractors. Work for the horizontal directional drilling will begin mid-June after staff have completed the neighbor notification process per the conditions of approval. Additionally, Gladstone has decided not to proceed with water line upgrades within Meldrum Bar Park. This work was to be completed by the project and reimbursed by the City of Gladstone. A change order will be issued to delete that portion of work from the contract.

Section 5.3 – **Mr. Murchison** reported on the status of Waluga Reservoir and Bonita Pump Station. Contractors have been selected and contracts have been received. Work will begin shortly to remove stumps and excavation will commence early summer at the Waluga Reservoir. The job is expected to take approximately 14 months to complete. As part of the traffic control plan, a temporary signal will be installed to allow trucks to access the work site safely.

Bonita Pump Station is expected to break ground June 1st. A groundbreaking ceremony will be held early June.

Section 5.4- **Mr. Komarek** reported the Cultural Resources investigation for the Around the Lake Option has concluded. There are some significant resources in the area. This means a mitigation strategy is necessary. Based on preliminary figures, \$500,000 in contingency funds will most likely be used in the mitigation strategy. As the plan is developed, a more accurate figure will be provided.

Additionally, **Mr. Komarek** noted easements will need to be acquired as the alignment is finalized. Property owners in the proposed work areas have been notified.

Mr. Komarek also reported the existing McVey Bridge cannot support new pipe. This means the construction of a new pipe bridge, adjacent to the McVey Bridge, is necessary to complete the Oswego Creek Crossing.

Section 5.5- Program Metric Report – **Mr. Prett** noted a software update changed the resolution of graphics in the report.

Metrics 4.1 Program Cumulative Expenditures – After bids were opened, it was not necessary to re-baseline as bids were in line with cost estimates.

Metrics 4.2 Capital Ownership Percentage – There have been no changes to the Capital Ownership Percentage.

Metrics 4.3 Schedule – No changes were noted.

Metrics 4.4 Current Total Project Cost Estimate – Reflects all bids, designer changes, and sponsor contingencies. There is still approximately \$180 million left to spend. With a large amount of work to complete, this figure could fluctuate as work progresses.

Metrics 4.5 Contingencies –Pipeline Schedule 4 and 6 is still waiting to be contracted. Once these are finalized, there will be an update to this report.

Metrics 4.6 Permit Status – A decision from the Oregon Court of Appeals is expected late 2014.

Mr. Prett reviewed a consolidated version of the change list for both construction and design phases and noted updates to the Risk Register.

Mr. Prett briefly reviewed construction updates. **Mr. Sandera** gave a brief update on the status of the Water Treatment Plant.

6. COMMUNICATIONS

Communications/Outreach Update – **Ms. Fulton** updated the committee about the continued engagement of stakeholders at all construction sites to assure all residents are receiving timely information. **Ms. Fulton** noted:

- Meet the Contractor Meetings are scheduled for Waluga Reservoir, Gladstone pipeline work, and West Linn pipeline work.
- Staff are using Twitter to communicate traffic changes. Additionally, email updates continue to be a popular method of communication with stakeholders. Staff continue to encourage the use of email updates and the project website.
- The communications team and project principals promoted National Drinking Water Week. Mayor Studebaker and Mayor Cook participated in a photo shoot for an advertisement in Tigard Times and Lake Oswego Review. Other activities included an educational workshop, website quiz, and Facebook and Twitter updates.
- Staff have developed a communications plan for Lake Oswego businesses impacted by the new pipeline alignment. Engagement work is underway.
- Staff are planning a groundbreaking ceremony for the Bonita Pump Station. More information will be available as plans are finalized.
- The project received two awards at the American Water Works Association Conference for Excellence in Electronic Communications and the “Got Water” videos.

7. MEETING SCHEDULE

The committee agreed to continue on the bi-monthly meeting schedule.

8. FUTURE AGENDA ITEMS

- Vibration and noise control during shoring installation at WTP

9. NEXT MEETING DATE

Monday, July 14, 2014, 5:30 p.m. at the Tigard Public Library.

10. ADJOURN

Councilor Snider adjourned the meeting at 6:50 p.m.

Respectfully Submitted,
Katie Wilson, Administrative Support

Attachments:

Approved by the Oversight Committee:

On _____