



# WTP Construction Update Meeting Summary

**Meeting number:** 001

**Date:** Thursday, September 5, 2013

**Time:** 8:00 a.m. – 8:30 a.m.

**Location:** Burgerville, 18350 Willamette Drive, West Linn

**Facilitator:** Erin Deeming Kehe - JLA

**Attendees:** Four neighbors of the treatment plant and three representatives from the City of West Linn attended the meeting.

**Project team staff:**

Jane Heisler – City of Lake Oswego

Katy Fulton – City of Lake Oswego

Kari Duncan – City of Lake Oswego

Dennis Koellermeier – City of Tigard

Tom Lebo – Brown and Caldwell

Bill Vincent - Brown and Caldwell

John Casto – Brown and Caldwell

Christian Colman – Slayden Construction Group

Ron Candell – Slayden Construction Group

## I. Welcome & introductions

*Discussion:*

Eryn welcomed all to the first of the bimonthly construction update meetings.

Attendees introduced themselves, their roles or their locations in the neighborhood.

New addition: Katy Fulton, Citizen Information Specialist for the project. Katy is here to provide information, respond to inquiries and help manage issues that may arise.

## II. Old business

### a. Updates on past questions or issues raised

*Discussion:*

Eryn outlined that this agenda item (“old business”) will be for updates on past questions or responses to issues raised during previous meetings.

## III. Three-week look ahead

### a. Highlight new activities or those with potential for impacts to neighbors

*Discussion:*

Christian provided an overview of construction activities planned over the next three weeks, including delivery of equipment, excavation of temporary staging areas, set up of job site offices and excavation for the underground water storage reservoir (clearwell). The three-week look ahead can be found [here](#).

**b. Accept questions**

Attendees at the meeting raised the following questions or concerns:

Question or concern	Response or comment
What type of dump trucks will be used and will they have single or double trailers/pups attached?	<i>There will be a combination of both.</i>
How will information at these meetings be available to those who could not attend?	<i>All meeting materials will be available on the website after each meeting. An email update will also be emailed to the Robinwood Neighborhood and WTP neighbors with the meeting summary.</i>
Concern about additional traffic – particularly on Highway 43 at rush hour.	<i>The project will put additional vehicles on the road, so it will temporarily increase traffic.</i>
Others have mentioned staggering the meeting times for these bimonthly meetings.	<i>By those present at the meeting, 8:00 a.m. seemed like a reasonable time. Consistency of start time is important to avoid confusion.</i>

**IV. New business**

**a. Learn about new issues or concerns**

In addition to those concerns and questions listed above, the following items require further action and will be discussed at the next meeting.

*Action items:*

Question or concern	Response or comment	Action
Concern that driveways may be blocked off by truck traffic queuing up to the site. What should I do if this happens?	<i>If it is urgent, approach the truck driver and ask them to move. Then, call the hotline to report the issue.</i>	<i>Check-in at next meeting to see if any blockages have occurred</i>
Is there a safe place for neighbors to approach the WTP to talk with the contractor on site?	<i>Since it is an active construction site, the public is not typically invited onto the site. Please call the project hotline. Alternatively, raise concerns or queries at these bimonthly meetings with the contractor.</i>	<i>Check-in at next meeting</i>

**V. Wrap up**

Thank you to those who attended the meeting. Thank you to Burgerville for providing the meeting space and coffee, and to Sourdough Willy’s for providing the cookies. The next meeting will be held on **Thursday, September 19 at 8:00 a.m.** at Burgerville, 18350 Willamette Drive, West Linn.