WTP Construction Update  
Meeting Summary

Meeting number: 001  
Date: Thursday, September 5, 2013  
Time: 8:00 a.m. – 8:30 a.m.  
Location: Burgerville, 18350 Willamette Drive, West Linn

Facilitator: Erin Deeming Kehe - JLA  
Attendees: Four neighbors of the treatment plant and three representatives from the City of West Linn attended the meeting.  
Project team staff: 
Jane Heisler – City of Lake Oswego  
Katy Fulton – City of Lake Oswego  
Kari Duncan – City of Lake Oswego  
Dennis Koellermeier – City of Tigard  
Tom Lebo – Brown and Caldwell  
Bill Vincent - Brown and Caldwell  
John Casto – Brown and Caldwell  
Christian Colman – Slayden Construction Group  
Ron Candell – Slayden Construction Group

I. Welcome & introductions

Discussion:
Eryn welcomed all to the first of the bimonthly construction update meetings.

Attendees introduced themselves, their roles or their locations in the neighborhood.

New addition: Katy Fulton, Citizen Information Specialist for the project. Katy is here to provide information, respond to inquiries and help manage issues that may arise.

II. Old business
    a. Updates on past questions or issues raised

Discussion:
Eryn outlined that this agenda item (“old business”) will be for updates on past questions or responses to issues raised during previous meetings.

III. Three-week look ahead
    a. Highlight new activities or those with potential for impacts to neighbors

Discussion:
Christian provided an overview of construction activities planned over the next three weeks, including delivery of equipment, excavation of temporary staging areas, set up of job site offices and excavation for the underground water storage reservoir (clearwell). The three-week look ahead can be found here.
b. Accept questions

Attendees at the meeting raised the following questions or concerns:

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<tr>
<th>Question or concern</th>
<th>Response or comment</th>
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<td>What type of dump trucks will be used and will they have single or double trailers/pups attached?</td>
<td>There will be a combination of both.</td>
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<td>How will information at these meetings be available to those who could not attend?</td>
<td>All meeting materials will be available on the website after each meeting. An email update will also be emailed to the Robinwood Neighborhood and WTP neighbors with the meeting summary.</td>
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<td>Concern about additional traffic – particularly on Highway 43 at rush hour.</td>
<td>The project will put additional vehicles on the road, so it will temporarily increase traffic.</td>
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<td>Others have mentioned staggering the meeting times for these bimonthly meetings.</td>
<td>By those present at the meeting, 8:00 a.m. seemed like a reasonable time. Consistency of start time is important to avoid confusion.</td>
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IV. New business

a. Learn about new issues or concerns

In addition to those concerns and questions listed above, the following items require further action and will be discussed at the next meeting.

Action items:

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<td>Concern that driveways may be blocked off by truck traffic queuing up to the site. What should I do if this happens?</td>
<td>If it is urgent, approach the truck driver and ask them to move. Then, call the hotline to report the issue.</td>
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<td>Is there a safe place for neighbors to approach the WTP to talk with the contractor on site?</td>
<td>Since it is an active construction site, the public is not typically invited onto the site. Please call the project hotline. Alternatively, raise concerns or queries at these bimonthly meetings with the contractor.</td>
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V. Wrap up

Thank you to those who attended the meeting. Thank you to Burgerville for providing the meeting space and coffee, and to Sourdough Willy’s for providing the cookies. The next meeting will be held on **Thursday, September 19 at 8:00 a.m.** at Burgerville, 18350 Willamette Drive, West Linn.