



**City of Lake Oswego/City of Tigard Water Supply Partnership  
Summary of Oversight Committee Meeting #33  
Meeting held  
May 13, 2013**

Lake Oswego Technical Committee Member Joel Komarek called the meeting of the Lake Oswego/Tigard Water Partnership Oversight Committee to order at 5:31 p.m. on May 13, 2013, at the Tigard Public Library, Second Floor Conference Room 13500 SW Hall Blvd Tigard Oregon 97223.

**Present:**

**City of Lake Oswego**    **Oversight Committee:** Mayor Kent Studebaker, Councilor Karen Bowerman  
**Staff:** Joel Komarek, Dave Prock, Vanessa Deets, Kari Duncan  
**Other:** Councilor Jeff Gudman, Tom Coffee, David Donaldson, Guy Graham, Ursula Euler

**City of Tigard**        **Oversight Committee:** Councilor Gretchen Buehner, Councilor Jason Snider  
**Staff:** Dennis Koellermeier  
**Other:**

**Brown and Caldwell**    Jon Holland, Program Manager and Mike Prett, Deputy Program Manager

**Guests**                    Gwen Sieben, Jon Sieben, Kevin Bryck

- 
1. CALL TO ORDER/ROLL CALL
  2. APPROVAL OF MINUTES FROM MEETING #32

**Mr. Komarek** asked for approval of minutes from the last meeting held on April 8, 2013. **Councilor Buehner** motioned to approve, **Mayor Studebaker** seconded the motion. A voice vote was taken, and the motion passed with Lake Oswego **Mayor Studebaker**, Lake Oswego **Councilor Bowerman**, and Tigard **Councilor Snider** and Tigard **Councilor Buehner** voting 'aye' (4-0).

**Councilor Buehner** requested both Councils receive Ted Kyle's presentation from last month. **Mr. Koellermeier** stated he passed it to on to Tigard Council and would make sure Lake Oswego Council received it as well.

**Mayor Studebaker** stated he has driven down Mapleton Drive where the trees were removed and he asked why all the trees were removed. **Mr. Komarek** assured each tree removed was absolutely required to be removed as a part of the construction.

3. PUBLIC COMMENT  

There was no public comment.
4. FY 2013/2014 PROPOSED BUDGET

---

**Mr. Komarek** stated both cities budget committees approved next year's budget. Until both Councils adopt the budget, this governing body can make changes if necessary. **Councilor Buehner** motioned to recommend approval of the budget to both Councils, **Councilor Snider** seconded the motion. **Councilor Bowerman** abstained from the vote. A voice vote was taken, and the motion passed with Lake Oswego **Mayor Studebaker**, and Tigard **Councilor Snider** and Tigard **Councilor Buehner** voting 'aye' (3-0) and **Councilor Bowerman** abstaining.

5. CONTRACTOR PROCUREMENT PROCESS/ WTP SITE PREPARATION BIDS

**Mr. Prock** stated for the River Intake Pump Station (RIPS), the contract was awarded to Slayden Construction Group. They were 1 of 4 who submitted bids. The preparatory work is under way. For the Water Treatment Plant (WTP) site preparation, the contract was awarded to Braun Construction. They will be installing perimeter fencing, erosion control measures and installing the tree protection fencing. For the WTP construction, there are 9 pre-qualified applicants. The bids are due on June 20 with an anticipated Council award on July 2. The application process to prequalify contractors for the dry land transmission pipelines has begun. Eleven (11) companies have submitted requests for qualifications (RFQ) from all over the country. The prequalification packages for the horizontal directional drilling (HDD) has recently been released and are due on June 6.

**Councilor Buehner** asked if staff could email the OVC with the dates of council award for various construction contracts. **Mr. Prock** answered yes.

6. CONTRACT AMENDMENT – K/J PIPELINE SCHEDULE 6

**Mr. Prock** stated that next week, the request to add design services by Kennedy Jenks to the pipeline schedule 6 will be presented to Lake Oswego City Council. This is a schedule of pipeline that goes from I-5 westerly on Bonita down to the pump station that was not originally included in the plans. At the time of the project definition phase, staff was unsure if the pipeline needed to be put in. It has been deemed it would be important to put in an upsized pipeline through that stretch to meet the future needs of Tigard. The current connecting pipeline is not of adequate size to be able to pass the flows that are needed. The cost for the design contract would be about \$356,000 and Tigard would bear all of the cost.

7. PROGRAM METRICS

**Mr. Prett** referenced documents passed out to the OVC regarding program metrics and walked the OVC through each piece of information which includes a table of contents, key terms, risk register, change lists, financial snapshots and PMWeb and Tyler accounting systems reporting. These documents allow for the OVC to be aware of costs at any point of the project regarding sponsor, staff, consultant, design, planning capital and legal costs. Contingencies are also broken down design by the sponsor, construction and mitigation categories. These contingencies will drop as bids and cost estimates are received. These metric documents will be presented moving forward at each OVC meeting. (See attached)

**Mr. Komarek** stated the joint permit has not yet been issued by the Corps of Engineers. Staff anticipated a biological opinion would be issued but it has not happened yet. Staff is hoping this will happen in the next couple weeks. Once the permit is issued, it will allow staff to start construction below the ordinary high water line in the river. Staff can perform work above or

---

outside of the ordinary high water line without this permit. This joint permit applies for any work below the ordinary high water line through the project program wide.

**Mr. Komarek** stated the easement for the staging area at Mary S. Young Park has not been executed yet. Oregon Parks and Recreation Department (OPRD) accepted the City's offer of just compensation for both a permanent and temporary construction easement to allow the horizontal directional drilling (HDD) work to occur on those two parcels in the park. OPRD accepted the compensation and approved grant of the easement but said that until all judicial appeals are exhausted the department director cannot execute the permit. At the time when they made that motion to add the condition, staff had not yet completed the land use process in West Linn. **Mayor Studebaker** asked if staff would start work on the other end to not lose too much time. **Mr. Komarek** replied that an option is to re-sequence which HDD is performed first. Presently the Willamette crossing is scheduled to precede the Oswego Lake crossing, but this could be switched.

**Councilor Bowerman** asked about the Water Watch appeal that was requested to be expedited. **Mr. Komarek** replied the motion was denied. Once the case is assigned for an oral hearing then the City can petition the Court for an expedited hearing. Staff's best guess is this will happen at the end of the calendar year. **Councilor Bowerman** asked what construction impacts these delays may cause. **Mr. Komarek** stated staff is still hopeful to be able to start work in this first in-water work period. **Councilor Snider** asked what the financial impacts are. **Mr. Komarek** stated that a delay in permit issuance could cause the project to be delayed a year at a cost of between \$300,000 - \$500,000. The cofferdam work needs to start no later than July 15.

**Councilor Buehner** mentioned at the last Joint Council's meeting it was discussed to possible relocate more water to Tigard. **Mr. Coffee** stated the topic would be covered with Council on June 4.

8. FUTURE AGENDA ITEMS

**Councilor Buehner** asked to add bidding information to the agenda.

9. NEXT MEETING DATE

June 10, 2013 5:30 p.m. at the West End Building.

10. ADJOURN

**Mr. Komarek** adjourned the meeting at 7:16 p.m.

Respectfully Submitted,  
Vanessa Deets /s/  
Vanessa Deets, Administrative Support

Attachments: Program Metrics Documents

Approved by the Oversight Committee:

On June 10, 2013