



**City of Lake Oswego/City of Tigard Water Supply Partnership
Summary of Oversight Committee Meeting #29
Meeting held
October 8, 2012**

Lake Oswego Technical Committee Member Kari Duncan called the meeting of the Lake Oswego/Tigard Water Partnership Oversight Committee to order at 5:33 p.m. on October 8, 2012, in the Oswego Conference Room of the West End Building; 4101 Kruse Way, Lake Oswego.

Present:

City of Lake Oswego	Oversight Committee: Mayor Jack Hoffman Staff: Joel Komarek, Vanessa Deets, Kari Duncan Other: David Donaldson, Guy Graham, Dave Prock
City of Tigard	Oversight Committee: Mayor Craig Dirksen, Councilor Gretchen Buehner Staff: Dennis Koellermeier, Rob Murchison
Brown and Caldwell	John Holland
CFM	Norm Eder
Guests	Lamont King, Robinwood Neighborhood

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1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF MINUTES FROM MEETING #28

Ms. Duncan asked for approval of minutes from the last meeting held on September 10, 2012.

Councilor Buehner motioned to approve, **Mayor Dirksen** seconded the motion. A voice vote was taken, and the motion passed with Tigard **Mayor Dirksen**, and Lake Oswego **Mayor Hoffman** and Tigard **Councilor Buehner** voting 'aye' (3-0).

3. PUBLIC COMMENT

There was no public comment.

4. DISCUSSION OF PRIOR ACTION ITEMS

There was no discussion of prior action items.

5. PROGRAM UPDATE BY MAJOR TASK

Program Management

Mr. Prock noted the Joint Council meeting is scheduled for December 11th in Tigard.

Water Treatment Plant (WTP)

Mr. Prock stated staff received competitive proposals for the pre-selection process for the ozone system on September 19. The four proposals have been reviewed and the selection committee has recommended the contract award recommendation will be Mitsubishi Electric Power Products, Inc. This was a competitive proposal approach where staff evaluated not only price but other factors. Mitsubishi Electric Power was number one in the rankings and had the lowest capital cost.

Raw Water Pipeline/ Finished Water Pipeline (RWP/ FWP)

Mr. Prock mentioned 60% progress drawings will be reviewed throughout the next few weeks. Mr. Komarek and Mr. Donaldson will be attending the Lake Grove School Board meeting tonight to discuss the alignment which may go through the school property. **Mr. Donaldson** added they have a presentation which will show the alignment, the savings and why this alignment makes sense. Staff is hopeful the Board will be in agreement and the project can move forward.

River Intake Pump Station (RIPS)

Mr. Prock stated staff received 19 pre-qualification packages from general contractor firms interested in bidding for the project. The packages are currently under review and staff looks to have a recommendation in the next 2 weeks. The application package has six major elements where staff reviews everything from financial and safety records to any history of criminal activity. **Mr. Donaldson** asked if some of these firms could work together or would only one firm be selected. **Mr. Prock** responded as long as the firms pass the pre-qualification process and on their own merits the firms are free to do a joint venture. 100% plans for the RIPS are underway. Staff anticipates starting construction bids on November 11 with bids due the first week of December.

System Control and Data Acquisition (SCADA)

Mr. Prock mentioned Portland Engineering, Inc (PEI) suggested a change in the procurement of SCADA panels which should result in savings of \$180,000.

6. PROGRAM ENVIROMENTAL PERMITS / LAND USE UPDATE

Program Management

Mr. Komarek mentioned Water Watch requested a two week extension and the Appeals Court approved the request as of last Friday. Two weeks from October 9 would be the new due date for the reply brief. There is no change to the early fall appeal decision date, staff thinks they will be into oral argument in spring of 2013.

Project Land Use Permits

Mr. Prock mentioned the West Linn Planning Commission (WLPC) hearing is set to begin October 17. The consolidated summary has been turned in. The Waluga Reservoir 2 application was submitted on September 27.

7. PROGRAM PRE-SELECTION / CONSTRUCTION PROCUREMENT UPDATE

Mr. Prock stated he has added a new report to the packet which captures the dates associated with the pre-selection and construction procurement activities. As the months go by the report will become more populated with dates as they are confirmed.

8. COMMUNICATION UPDATES

Ms. Heisler stated the continuance of the West Linn Planning Commission (WLPC) hearing is scheduled to begin October 17. Staff has received both staff reports for both the pipeline and the updated water treatment plant (WTP) and staff has received recommendations of approval for both.

In Lake Oswego there have been 6-8 candidate forums. Mr. Komarek and Ms. Heisler have met with a couple of the candidates to discuss the project. Staff will be at the City of Gladstone council meeting presenting the easement for the RIPS tomorrow. Wednesday evening staff will be hosting the Robinwood open house. Staff will mark the boundaries and heights of the new WTP structures with balloons and the center line of the pipeline and the right of way will be marked along Mapleton Dr. There will be strip maps which show the alignment of pipeline which will be replaced. This weekend staff will host a table at the Lake Oswego community preparedness fair focusing on how large infrastructure projects incorporate seismic design.

In the packet is the West Linn Robinwood neighborhood mitigation list. Of the thirty items listed, all but two the City has agreed to and has offered alternative proposals. The dark green column are items staff has agreed to, the light green are items that staff has agreed to or there is a proposal that achieves the same goal with an alternative and the yellow column are the items which were refused but the neighborhood proposed an alternative. **Mayor Hoffman** asked if the Oversight Committee (OVC) has approved the items listed yet. **Ms. Heisler** and **Mr. Komarek** replied the OVC has already approved them in previous meetings. Mr. McKenzie, the facilitator, has also submitted his report regarding the re-engagement of the neighbors.

9. FUTURE AGENDA ITEMS

- December Joint Council agenda
- West Linn Planning Commission Hearings report
- Franchise fee discussion with Metro and Regional Water Providers
- Project education for new Councilors

10. NEXT MEETING DATE

The next Oversight Committee meeting will be Monday, November 19, 2012, from 5:30 p.m. to 6:30 p.m. in the Oswego Conference Room at the West End Building in Lake Oswego.

11. ADJOURN

Ms. Duncan adjourned the meeting at 6:00 p.m.

Attachments: None

Approved: _____

DRAFT